

REPUBLIC OF RWANDA



NATIONAL ELECTORAL COMMISSION

B.P 6449 KIGALI

Tel. 55107794 / 55

Fax : 597851/2

E-mail : comelena@rwanda1.com

WebSite : www.comelena.gov.rw

SPECIFIC PROCUREMENT PLAN JULY 2009-JUNE 2010

Title of tender	Source of funds	Tendering method	Required resources (consultant)	Preparation of tender document		No objection on the tender document		Advertisement	Bid opening	Bid evaluation	Expertise required	No objection		Notification and contract signing	Recrutement of the supervising mission	Contract management	
				D	F	RPPA	Financing					RPPA	Financing			D	F
Office stationaries third quarter 2009	Ordinary Budget	Open Competitive	-	15/7/2009	17/7/2009	-	-	20/7/2009	21/8/2009	21/8/2009	-	-	-	2/9/2009	-	2/9/2009	-
Office stationaries fourth quarter 2009	Ordinary Budget	Open Competitive	-	8/9/2009	11/9/2009	-	-	14/9/2009	15/10/2009	15/10/2009	-	-	-	27/10/2009	-	27/10/2009	-
Office stationaries first quarter 2010	Ordinary Budget	Open Competitive	-	2/11/2009	9/11/2009	-	-	19/11/2009	21/12/2009	21/12/2009	-	-	-	4/1/2010	-	4/1/2010	-
Office stationaries second quarter 2010	Ordinary Budget	Open Competitive	-	5/2/2010	12/2/2010	-	-	15/2/2010	15/3/2010	15/3/2010	-	-	-	30/3/2010	-	30/3/2010	-
Printer materiels: Paper third quarter 2009	National Electoral Commission	Open Competitive	-	22/7/2009	24/7/2009	-	-	27/7/2009	28/8/2009	28/8/2009	-	-	-	8/9/2009	-	8/9/2009	-
Printer materiels: Paper fourth quarter 2009	National Electoral Commission	Open Competitive	-	15/9/2009	17/9/2009	-	-	18/9/2009	20/10/2009	20/10/2009	-	-	-	30/10/2009	-	30/10/2009	-
Printer materiels: Paper first quarter 2010	National Electoral Commission	Open Competitive	-	4/11/2009	10/11/2009	-	-	16/11/2009	21/12/2009	21/12/2009	-	-	-	4/1/2010	-	4/1/2010	-
Printer materiels: Paper first quarter 2010	National Electoral Commission	Open Competitive	-	9/2/2010	11/2/2010	-	-	15/2/2010	15/3/2010	15/3/2010	-	-	-	31/3/2010	-	31/3/2010	-
Printery products: third quarter 2009	National Electoral Commission	Open Competitive	-	22/7/2009	24/7/2009	-	-	27/7/2009	28/8/2009	28/8/2009	-	-	-	8/9/2009	-	8/9/2009	-
Printery products: first quarter 2009	National Electoral Commission	Open Competitive	-	15/9/2009	17/9/2009	-	-	18/9/2009	20/10/2009	20/10/2009	-	-	-	30/10/2009	-	30/10/2009	-
Printery products: first quarter 2010	National Electoral Commission	Open Competitive	-	4/11/2009	10/11/2009	-	-	16/11/2009	21/12/2009	21/12/2009	-	-	-	4/1/2010	-	4/1/2010	-
Printery products: second quarter 2010	National Electoral Commission	Open Competitive	-	9/2/2010	11/2/2010	-	-	15/2/2010	15/3/2010	15/3/2010	-	-	-	31/3/2010	-	31/3/2010	-

Communication material + Accessories	Ordinary Budget	Open Competitive	-	25/9/2009	29/9/2009	-	-	1/10/2009	2/11/2009	2/11/2009	-	-	-	12/11/2009	-	12/11/2009	-
NEC material Codification	Ordinary Budget	Open Competitive	-	24/7/2009	28/7/2009	-	-	30/7/2009	31/8/2009	31/8/2009	-	-	-	11/9/2009	-	11/9/2009	-
Spares Parts for printery	Ordinary Budget	Open Competitive	-	9/7/2009	14/7/2009	-	-	16/7/2009	17/8/2009	17/8/2009	-	-	-	26/8/2009	-	26/8/2009	-
ICT equipments: Computer + Cables+ Maintenance Kits	Ordinary Budget	Open Competitive	-	21/9/2009	23/9/2009	-	-	24/9/2009	26/10/2009	26/10/2009	-	-	-	6/11/2009	-	6/11/2009	-
ICT equipments: Cartridges +Autres	Ordinary Budget	Open Competitive	-	22/1/2010	28/1/2010	-	-	1/2/2010	5/3/2010	12/3/2010	-	-	-	26/3/2010	-	26/3/2010	-
Voter card papers	Ordinary Budget	International Open Competitive	-	22/10/2009	29/10/2009	3/11/2009	-	19/11/2009	21/12/2009	23/12/2009	-	28/12/2009	-	11/1/2010	-	11/1/2010	-
Electoral Badges	Ordinary Budget	International Open Competitive	-	3/5/2009	10/5/2010	-	-	13/5/2010	15/6/2010	15/6/2010	-	-	-	30/6/2009	-	10/7/2009	-
Books and other documents: fourth quarter 2009	Ordinary Budget	Proforma invoice	-	2/11/2009	5/11/2009	-	-	9/11/2009	16/11/2009	25/11/2009	-	-	-	30/11/2009	-	30/11/2009	-
Books and other documents: second quarter 2010	Ordinary Budget	Proforma invoice	-	1/3/2010	4/3/2010	-	-	8/3/2010	16/3/2010	18/3/2010	-	-	-	22/3/2010	-	22/3/2010	-
Beverage and Cafeteria:Third quarter 2009	Ordinary Budget	Proforma invoice	-	8/7/2009	9/7/2009	-	-	10/7/2009	13/7/2009	13/7/2009	-	-	-	16/7/2009	-	16/7/2009	-
Beverage and Cafeteria:fourth quarter 2009	Ordinary Budget	Proforma invoice	-	13/10/2009	16/10/2009	-	-	19/10/2009	23/10/2009	23/10/2009	-	-	-	28/10/2009	-	28/10/2009	-
Beverage and Cafeteria.	Ordinary Budget	Open Competitive	-	12/11/2009	19/11/2009	-	-	23/11/2009	23/12/2009	28/12/2009	-	-	-	15/1/2010	-	15/1/2010	-
Electronic message +sign posts	Ordinary Budget	Open Competitive	-	21/1/2010	28/1/2010	-	-	1/2/2010	2/3/2010	5/3/2010	-	-	-	17/3/2010	-	17/3/2010	-
Production 2010 Dialies	Ordinary Budget	Open Competitive	-	13/8/2009	18/8/2009	-	-	21/8/2009	21/9/2009	21/9/2009	-	-	-	30/9/2009	-	30/9/2009	-
Gas lamps+ Meches + Gas cylindres	Busket Fund	Open Competitive	-	15/2/2010	18/2/2010	-	-	22/2/2010	22/3/2010	22/3/2010	-	-	-	5/4/2010	-	5/4/2010	-
Slamps: Amatora mu Rwanda + Stamps Yaloye	Busket Fund	Open Competitive	-	2/3/2010	9/3/2010	-	-	11/3/2009	12/4/2010	15/4/2010	-	-	-	30/4/2010	-	30/4/2010	-
Ordinary ink +Stamp Pads	Busket Fund	Open Competitive	-	19/2/2010	23/2/2010	-	-	25/2/2010	25/3/2010	25/3/2010	-	-	-	12/4/2010	-	12/4/2010	-
Indeleble Ink +Ordinary markers	Busket Fund	Open Competitive	-	24/2/2010	2/3/2010	4/3/2010	-	15/3/2010	15/4/2010	15/4/2010	-	19/4/2010	-	5/5/2010	-	5/5/2010	-
Seals + Ciseaux	Busket Fund	Open Competitive	-	22/1/2010	26/1/2010	-	-	28/1/2010	1/3/2010	1/3/2010	-	-	-	15/3/2010	-	15/3/2010	-
Dry Cells + Torches	Busket Fund	Open Competitive	-	6/5/2010	13/5/2010	-	-	17/5/2010	17/6/2010	17/6/2010	-	-	-	30/6/2010	-	30/6/2010	-
Polling station kits	Busket Fund	Short list	-	28/1/2010	4/2/2010	-	-	8/2/2010	8/3/2010	12/3/2010	-	-	-	26/3/2010	-	26/3/2010	-
Electoral Bags	Busket Fund	Open Competitive	-	1/4/2010	8/4/2010	-	-	12/4/2010	14/5/2010	18/5/2010	-	-	-	30/5/2010	-	30/5/2010	-
T-Chirts + Caps	Busket Fund	Open Competitive	-	1/2/2010	8/2/2010	-	-	22/2/2010	25/3/2010	31/3/2010	-	-	-	30/4/2010	-	30/4/2010	-
Posters	Busket Fund	Open Competitive	-	5/3/2010	12/3/2010	-	-	15/3/2010	16/4/2009	16/4/2009	-	-	-	30/4/2010	-	30/4/2010	-

Ballot papers +Vote counting papers	Basket Fund	Open Competitive	-	1/4/2010	8/4/2010	-	-	12/4/2010	13/5/2010	13/5/2010	-	-	-	31/5/2010	-	31/5/2010	-
Production of Banners : Third quarter 2009	Basket Fund	Proforma invoice	-	26/6/2009	26/6/2009	-	-	27/6/2009	27/6/2009	30/6/2009	-	-	-	30/6/2009	-	30/6/2009	-
Rolers	Ordinary Budget	Proforma invoice	-	8/7/2009	07/09/09	-	-	07/09/09	13/7/2009	13/7/2009	-	-	-	15/7/2009	-	15/7/2009	-
Banners Productn : second quarter 2010	Ordinary Budget	Open Competitive	-	30/4/2009	6/5/2010	-	-	10/5/2010	10/6/2010	14/6/2009	-	-	-	30/6/2010	-	30/6/2010	-
Advertising Materiel	Ordinary Budget	Open Competitive	-	4/2/2010	11/2/2010	-	-	15/2/2010	19/3/2010	19/3/2010	-	-	-	30/3/2010	-	30/3/2010	-
Decoration: Fourth quarter 2009	Ordinary Budget	Proforma invoice	-	4/12/2009	9/12/2009	-	-	11/12/2009	17/12/2009	17/12/2009	-	-	-	21/12/2009	-	21/12/2009	-
Decoration: second quarter 2010	Ordinary Budget	Proforma invoice	-	22/3/2010	24/3/2010	-	-	26/3/2010	1/4/2010	1/4/2010	-	-	-	5/4/2010	-	5/4/2010	-
English Course Training	Basket Fund	International Open Competitive	-	23/7/2009	30/7/2009	-	-	3/8/2009	21/9/2009	24/9/2009	-	-	-	19/10/2009	-	19/10/2009	-
Spot radio	Ordinary Budget	Open Competitive	-	31/7/2009	4/8/2009	-	-	6/8/2009	8/9/2009	8/9/2009	-	-	-	21/9/2009	-	21/9/2009	-
Spot TV+ Cartoon	Ordinary Budget	Open Competitive	-	31/7/2009	4/8/2009	-	-	6/8/2009	8/9/2009	8/9/2009	-	-	-	21/9/2009	-	21/9/2009	-
Production audio video + Enregistrement +Multiplication des chansons	Ordinary Budget	Open Competitive	-	19/7/2009	21/7/2009	-	-	24/7/2009	24/8/2009	24/8/2009	-	-	-	2/9/2009	-	2/9/2009	-
Hiring Tentes + Decoration+ Sonorisation	Ordinary Budget	Short list	-	9/7/2009	10/7/2009	-	-	10/7/2009	20/7/2009	20/7/2009	-	-	-	28/7/2009	-	28/7/2009	-
Transulation of various documents	Basket Fund	Open Competitive	-	27/8/2009	1/9/2009	-	-	3/9/2009	5/10/2009	5/10/2009	-	-	-	15/10/2009	-	15/10/2009	-
Security Guard	Ordinary Budget	Open Competitive	-	8/10/2009	15/10/2009	-	-	19/10/2009	23/11/2009	1/12/2009	-	-	-	24/12/2009	-	1/1/2010	-
NEC building cleaning	Ordinary Budget	Open Competitive	-	2/11/2009	9/11/2009	12/11/2009	-	23/11/2009	24/12/2009	4/1/2010	-	7/1/2010	-	28/1/2010	-	1/2/2010	-
Maintenance ICT Equipment	Ordinary Budget	Open Competitive	-	11/2/2010	18/2/2010	-	-	22/2/2010	23/3/2010	26/3/2006	-	-	-	15/4/2010	-	15/4/2010	-
Hiring Offices of NEC	Ordinary Budget	Short list	-	2/11/2009	9/11/2009	-	-	11/10/09	24/11/2009	24/11/2009	-	-	-	10/12/2009	-	10/12/2009	-
Reception et Hebergement et Conference	Ordinary Budget	Open Competitive	-	19/8/2009	24/8/2009	-	-	27/8/2009	28/9/2009	28/10/2009	-	-	-	16/11/2009	-	16/11/2009	-
Partition of NEC offices	Ordinary Budget	Open Competitive	-	3/8/2009	10/8/2009	-	-	13/8/2009	14/9/2009	21/9/2009	-	-	-	5/10/2009	-	5/10/2009	-
Rehabilitation of NEC's Office at Musanze	Ordinary Budget	Open Competitive	-	11/8/2009	18/8/2009	-	-	20/8/2009	21/9/2009	21/9/2009	-	-	-	5/10/2009	-	5/10/2009	-

D: Début/Start

F: Fin/end

P: Date prévisionnelle/tentative date

Prepared
NYIRABATSINDA Marie Claire
Procurement Officer

Verified by
NYIYONSHUTI KAGABA Etienne
Director of internal Resources Management

Approved by
Munyaneza Charles
Executif Secretary