

REPUBLIC OF RWANDA



NATIONAL ELECTORAL COMMISSION

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ADVERTISEMENT TO TENDER NOTICE N° 15/NEC/2010/TRIM I

**TITLE : SUPPLY OF ORDINARY INK, INDELEBILE INK, STAMP PADS
“ORDINARY” AND STAMP PADS “SPECIAL”**

SOURCE OF FUND : JOINT BASKETFUND

CLIENT : NATIONAL ELECTORAL COMMISSION

The National Electoral Commission (**NEC**) (hereinafter called “Client”) has received funds from *the Joint Basket fund*. The Client intends to apply a portion of the funds to eligible payments under the contract for which this Bidding Document is issued.

The National Electoral Commission invites qualified bidders to submit bids for the supply of ordinary ink, indelebile ink, stamp pads “ordinary” and stamp pads “special” as indicated in detail in the statement of Requirements.

1. Tender Documents in English may be obtained from NEC upon presentation of proof payment of a non-refundable fee of **Rwf 5,000** paid to the RRA Non fiscal Revenue offices or to the account **N°120.00.46 for RRA** opened at National Bank of Rwanda.
2. Tender Documents may be obtained on any working day from **29/1/2010** between **07:00** a.m and **05:00** p.m, at the Office of the National Electoral Commission (NEC), Kimihurura, **RRA/AOG/NEC complex**.
3. All bids shall be accompanied by a bid security of **Rwf 1.000, 000** issued by a reputable bank or a registered insurance company.

4. Enquiries regarding this tender may be addressed to the National Electoral Commission

Tel: Tel 252 597800-2 Fax 252 597851, E-mail: Comelena@rwanda1.com.

5. Well printed bids, properly bound and presented in four copies one of which is the original must reach the reception of the National Electoral Commission at the address mentioned above not later than **1/3/2010 at 09:30 a.m.** Late bids will be rejected.
6. Bids will be opened in the presence of bidders or their representatives who choose to attend on **1/3/2010 at 10:00 a.m** prompt in the NEC Board Room.
7. The Outer envelope should clearly indicate the tender name and title.
8. Please do not forget to put numbers, to initial and stamp each page.
9. Bidding will be conducted in accordance with the Law N° 12/2007 of 27/03/2007 on Public Procurement.

MUNYANEZA Charles

**EXECUTIVE SECRETARY
NATIONAL ELECTORAL COMMISSION**